

Step 1: Log into your Blackboard course

The screenshot shows the Blackboard 'My Learn' dashboard. At the top left is the UNM | Learn logo. At the top right, the user is identified as 'RedShelf Student' with a profile icon. Below the logo, there are navigation tabs for 'Courses' and 'Notifications'. The main content area is divided into several sections:

- Messages:** A section titled 'Messages' with a sub-header 'Courses with Messages:'. It contains the text 'You have no new unread messages!' and 'Last Updated: Tuesday, January 10, 2017 12:56:57 PM MST'.
- My Courses:** This section is highlighted with a red border. It contains the text 'Courses where you are: Student', 'RedShelf Test Course' (in blue), and 'Instructor: Lucy Lobo'.
- Announcements:** A section titled 'Announcements' with a sub-header 'When will students see spring courses?'. It contains the text 'No Course or Organization Announcements have been posted in the last 7 days.' and a link 'more announcements...→'.
- Institution Bookmarks:** A section titled 'Institution Bookmarks' containing a list of links: 'Get Support', 'UNM Learn Terms of Use', 'UNM University Libraries', 'Branch and Special Libraries', 'CAPS Online Tutoring Services', 'students.unm.edu', 'IT Computer Pods', 'UNM IT Alerts', and 'UNM Bookstore'.
- Tools:** A section titled 'Tools' containing links for 'Calendar' and 'My Grades'.

Step 2: Click "Course Materials" from the left panel

UNM | Learn

RedShelf Student

My Learn Support

Course Dashboard

Course Dashboard

RedShelf Test Course

- Course Dashboard
- Course Materials**
- How to Use Learn
- Create a Support Ticket

University Libraries

Course Dashboard

Announcements

No Course or Organization Announcements have been posted in the last 7 days.

[more announcements...→](#)

What's New

 [Edit Notification Settings](#) [Actions](#) ⌵

No Notifications

Last Updated: January 10, 2017 12:56 PM

Needs Attention

 [Edit Notification Settings](#) [Actions](#) ⌵

Alerts

 [Edit Notification Settings](#)

Past Due [Actions](#) ⌵

No Notifications

Retention Center Alerts

No Retention Alerts

Activity Alerts

No Notifications

Last Updated: January 10, 2017 12:56 PM

Step 3: Click “RedShelf Course Materials”

The screenshot shows the UNM Learn website interface. At the top left is the UNM logo with the word "Learn" next to it. At the top right, there is a user profile for "RedShelf Student" and navigation links for "My Learn" and "Support". Below the header is a breadcrumb trail with a home icon and the text "Course Materials". On the left side, there is a sidebar menu with a "RedShelf Test Course" header and a home icon. The menu items are "Course Dashboard", "Course Materials", "How to Use Learn", "Create a Support Ticket", and "University Libraries". The main content area has a "Course Materials" heading and a single item, "RedShelf Course Materials", which is highlighted with a red rectangular box. To the left of the text is a small globe icon.

Step 4: Click “View Course Materials”

The screenshot shows the UNM RedShelf website interface. At the top left is the UNM | Learn logo. At the top right, the user is logged in as 'RedShelf Student' with a notification icon showing '3'. Below the navigation bar, the breadcrumb trail reads 'Course Materials > RedShelf Course Materials'. The main header area features the UNM Bookstores logo on the left and navigation icons (help, search, cart, user profile) on the right. The user's name 'Shannon' is displayed. A large red banner with the text 'My Courses' spans the width of the page. Below this banner, a course card for 'LMS Prod Test' is visible. The course card includes a placeholder image with the text 'Placeholder' and 'No book cover available'. To the right of the image, the text 'This course has 2 required titles' is displayed above a green button labeled 'View Course Materials'. Below the button, there is a link that says 'View course details to opt out of course materials.' The 'View Course Materials' button is highlighted with a red rectangular border.

Step 5b: To access your eBook scroll down and click “Start Reading”

The screenshot shows the UNM RedShelf interface. At the top, there is a navigation bar with the UNM logo and 'Learn' text on the left, and 'RedShelf Student' with a notification icon, 'My Learn', and 'Support' on the right. Below this is a breadcrumb trail: 'Course Materials > RedShelf Course Materials'. The main content area features the UNM Bookstores logo and a search bar. The page title is 'English Guide for Composition'. On the left is the eBook cover, which includes the title and a 'How do eBooks work?' link. To the right of the cover, the text reads 'English Guide for Composition University of New Mexico' and 'University of New Mexico'. Below this, it says 'English Guide for Composition | University of New Mexico'. A prominent green 'Start Reading' button is highlighted with a red border. To the right of the button, there is a 'DRM Restrictions' section with two items: 'Offline Access (100%)' with a monitor icon and 'Printing (10%)' with a printer icon.

If you decide to opt-out of this program, scroll to the bottom of the page.

LMS Prod Test

< My Courses

English Guide for Composition



English Guide for Composition University of New Mexico

University of New Mexico

English Guide for Composition | University of New Mexico

Start Reading

DRM Restrictions



Offline Access (100%)



Printing (10%)

How do eBooks work?



Click the grey “I want to opt out...” button.

How do eBooks work?

I want to opt out of access to all required materials for this course [Privacy Notice](#)

Type OPTOUT into the box and select your reason before clicking the “Opt out of all...” button. You will have until 9/8/17 to opt-out.

The screenshot shows a web browser window displaying a course materials page on the RedShelf platform. The page header includes the UNM logo and navigation links like 'My Learn' and 'Support'. The breadcrumb trail indicates the user is in 'Course Materials > RedShelf Course Materials'. A central dialog box is open, asking for confirmation to opt out of course materials. The dialog contains the following text: 'Are you sure? After opting out, you will no longer be able to access the materials required for this course at the price provided by your institution. Before opting-out of your content we encourage you to consult with your instructor. The required materials may include quizzes and exams needed to pass your course. You can opt back in any time before the add / drop deadline (Jan. 31, 2017) for this course.' Below this text, there is a text input field with the instruction 'To continue, type **OPTOUT** below:'. Underneath the input field is a dropdown menu with the text 'Please Select a reason why you are opting out of access to this course's materials.' and the placeholder 'Select Reason..'. At the bottom of the dialog, there are two buttons: a grey button labeled 'Opt out of all required materials for this course' and a blue button labeled 'Nevermind, I want to continue my access'. The background page is dimmed, showing a sidebar with 'UNM BOOKSTORES' and 'How do eBook' links, and a footer with 'RedShelf Read anywhere'.

UNM | Learn

RedShelf Student

My Learn Support

Course Materials > RedShelf Course Materials

UNM BOOKSTORES
Where your dollars stay on campus

How do eBook

Are you sure? After opting out, you will no longer be able to access the materials required for this course at the price provided by your institution.

Before opting-out of your content we encourage you to consult with your instructor. The required materials may include quizzes and exams needed to pass your course.

You can opt back in any time before the add / drop deadline (Jan. 31, 2017) for this course.

To continue, type **OPTOUT** below:

Please Select a reason why you are opting out of access to this course's materials.

Select Reason..

Opt out of all required materials for this course

Nevermind, I want to continue my access

Shannon

Privacy Notice

RedShelf
Read anywhere

To opt back in click the “Opt in Now” button. You will have until 9/8/17 to opt back in.

The screenshot shows a web interface for a course. At the top left is the UNM logo with the text 'UNM | Learn'. At the top right, there is a user profile for 'RedShelf Student' with a notification badge showing '3'. Below this are links for 'My Learn' and 'Support'. A breadcrumb trail shows 'Course Materials > RedShelf Course Materials'. The main header area features the UNM Bookstores logo on the left and navigation icons (help, search, cart, user) on the right, with the user name 'Shannon' next to the user icon. A large red banner across the top contains the text 'LMS Prod Test'. Below this, a left sidebar has a '< My Courses' link. The main content area displays the course title 'REVEL for Writing Today MLA Update, 3/e'. A light red warning box contains a triangle icon and the text 'You are currently opted out of the required materials for this course.' To the right of this warning is a blue button labeled 'Opt In Now', which is highlighted with a red rectangular border. Below the warning box is a placeholder for a book cover, showing a blue sky with clouds and a smiling cloud wearing sunglasses, with the text 'Placeholder' and 'No book cover available'. To the right of the placeholder is a light gray box with the text 'You are currently opted out of access code availability for this course.'